

Date Implemented:	August 2011
Original Author:	Jacque Phillips
Approved By:	M2M Management Committee
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Approval Authority (Sign & Date):	
References:	Australian Curriculum Framework for Junior Doctors (ACF); National Intern Training Framework Standards Health Services Standard 5 & GP Function 5; PMCV Performance Assessment and Feedback Guidelines; AMC and MBA "Intern Training – Intern outcome statements"; AMC document "Intern training – Assessing and certifying completion.

Context

Interns will be required to complete a schedule of assessments through the Murray to Mountains Intern Program (M2M) to achieve accreditation under the parameters of the Postgraduate Medical Council of Victoria (PMCV). These assessments are based on the National Intern Training Framework/Australian Curriculum Framework for Junior Doctors (ACF).

Scope

This policy outlines how M2M Intern assessments will be submitted, assessed and recorded by the Program and communicated to PMCV. This policy relates to all interns, supervisors and Program staff within the M2M Program .

Policy Statements

1. A schedule of assessment criteria will be given to the intern and supervisors prior to the commencement of the Program.
2. The process for completing and submitting assessments is outlined to all interns at Orientation Week.
3. The process and requirements for assessment of intern work is understood by all supervisors prior to the commencement of the Program.
4. The process and requirements for assessment of intern work meets PMCV accreditation standards and is based on the National Intern Framework/ ACF for Junior Doctors.
5. All assessments are to be submitted to the Manager M2M Intern Program/M2M Administration & Education Support Officer, who will forward all assessments to the M2M Director of Clinical Training for sign off.
6. M2M Director of Clinical Training is to confirm assessment result, sign off and send back to the Manager M2M Intern Program /M2M Administration & Education Support Officer for recording and filing.
7. Manager M2M Intern Program /M2M Administration & Education Support Officer to manage all recording of assessment outcomes and submission to PMCV.
8. Interns that deem their supervisors assessment as inaccurate can request a reassessment from the M2M Director of Clinical Training.
9. Interns who under-perform in meeting their clinical training expectations will be consulted and supported as per the M2M Performance Monitoring and Performance Management Policies and Guidelines.

Policy No. 005 – Assessment Policy

Definitions

ACF – Australian Curriculum Framework for Junior Doctors – a structure developed in collaboration between Postgraduate Medical Councils and other stakeholders under the leadership of the Confederation of Postgraduate Medical Educational Council to support prevocational doctors, their supervisors, educators, employers and managers with prevocational training and development.

PMCV – Postgraduate Medical Council of Victoria actively seeks to improve the education and training opportunities available to support the welfare and career development of doctors who have recently graduated or commenced work in the Victorian health system.

Intern – A doctor registered by the PMCV and AHPRA Medical Board of Australia as a general registrant with Internship conditions.