

Date Implemented:	August 2011
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Approved By:	M2M Management Committee
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Approval Authority (Sign & Date):	
References:	Australian Curriculum Framework for Junior Doctors (ACF); National Intern Training Framework Standards Health Services Standards 3 & 4 & GP Function 3.

Context

The Murray to the Mountains (M2M) Intern Program recognises Interns may require support with significant personal issues through the course of their internship. All Interns will have access to an Employment Assistance Program (EAP) to support them.

Scope

This policy relates to counselling support for M2M Interns that are experiencing personal issues impacting on their capacity to facilitate their role.

Policy Statements

1. All Interns at the time of orientation will be given an Employment Assistance Program (EAP) handbook that will be explained.
2. Access to the EAP for M2M Interns will be coordinated by M2M Program staff.
3. Information about involvement in EAP will be held confidentially within the parameters of their central personnel file at Numurkah District Health Service (NDHS).
4. Dependent on circumstances internal and or external counselling may be offered to the Intern.
5. All information from the Interns interaction through EAP will be held confidentially in accordance with NDHS Policy and Guidelines/Procedures.

Definitions

NDHS – Numurkah District Health Service - Employer.

EAP – Employment Assistance Program is a program available to all staff within the M2M Intern Program. These services are offered to interns that may be experiencing difficulties in the workplace which may be affecting their work performance or have the potential to affect it.